



IQBAL MEMORIAL TRUST'S GROUP OF INSTITUTIONS

# IQBAL INSTITUTE OF TECHNOLOGY AND MANAGEMENT

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## NOTICE

This is to inform all the faculty, staff and students of IITM that college is in the process of bringing out the new issue of College Magazine "Eagle" 2017. Those who are desirous in contributing towards the publication of "Eagle" 2017, are requested to send their write ups / articles at the following E- mail ID:  
[iitm-magazine@gmail.com](mailto:iitm-magazine@gmail.com)

Only those articles will be accepted for publications which strictly follow "The Guidelines for Writing EAGLE", these guidelines can be found on college notice board and can also be downloaded from college website, [www.iitm-campus.org](http://www.iitm-campus.org).

Contributors can write articles from any of the following category:

1. Science and Technology
2. Information Technology
3. Management
4. Islamiyat
5. History
6. Current and Social Issues
7. Poetry
8. Prose and Narratives

- Only one article will be accepted from one author.
- All the contributors are requested to adhere to these guidelines.
- Write your Name, Class/ Semester and Roll No. at the end of your write-up.
- Write your article in MS-Word and send it as an attachment. (this file should be strictly as per guidelines).
- In the Sub: of your mail write Title of your article, your own Name, Class and Roll No.

*F. H. H.*  
13/9/17.

**Convener**  
**Magazine Committee**

Copy for information to :-

- ✓ 1. All H.O.D's
2. Librarian.
3. Notice Boards
4. Office Copy.



**Guidelines for writing for Eagle College Magazine**

Eagle Magazine is always interested in receiving articles from contributors. To streamline the editing and printing process, contributors are directed to be mindful of the following guidelines in their writing.

**1. Manuscripts**

- a) **Length:** Writers should prepare articles of between 700 to 1000 words (approximately one page).
- b) **Text formatting:** Font should be Times New Roman and font size 12. Title should be bold.
- c) **Margins:** Top 1 inch, Bottom 1 inch, Left 1 inch, Right 1 inch.
- d) **Submission of manuscripts:** Submit articles by email only as an attachment (MS Word document) to the Magazine Coordinator at the following E-Mail ID: [iitmmagazine@gmail.com](mailto:iitmmagazine@gmail.com). Write your Name, Class/ Semester and Roll No. at the end of your write-up. In the Sub: of your mail write Title of your article, your own Name, Class and Roll No.

**2. File formats**

- a) Ideally, images should be submitted as JPEG files (.jpg)—.tif, .gif, and .png are also acceptable image file formats.
- b) Do not submit images as part of a Word document as it greatly lowers the resolution/quality of the image. The original picture file is always best.
- c) Save images with a resolution of 300dpi wherever possible.

**3. Notes for the author**

- a) Authors are encouraged to write their own stuff, this magazine is a platform where students are given an opportunity to show their writing, creative and other technical skills.
- b) **No plagiarism, write with your own mind and intellect. Do not just download from Google or any other search engine and forward. These articles will not be accepted.**

**4. Editorial rights**

- d) All articles may be edited for spelling, grammar, house style and length. If an article significantly overruns in length, then the editors reserve the right to edit the material to fit standard word and page lengths or may request an author to perform their own edit/rewrite.
- e) If any article has been plagiarized, it will be outrightly rejected.

  
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